



DELHI PUBLIC SCHOOL KOLLAM

(Under the aegis of The DPS Society, New Delhi)

CBSE Affiliation Number: 931333

DPS Kollam – Parent’s Guest House Policy

To support parents who wish to stay close to their wards studying at DPS Kollam, the school provides limited guest house facilities on campus. The following terms and conditions will apply:

1. Eligibility

- The facility is exclusively for parents/guardians of students enrolled at DPS Kollam.
 - Accommodation is permitted only for those who stay **15 days or more**.
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2. Accommodation Options & Charges

One-Bedroom Unit (1 BHK)

- **Rent:** ₹20,000/- per month
- **Electricity & Maintenance:** ₹2,500/- per month
- **Refundable Caution Deposit:** ₹15,000/- (refunded at the time of vacating, subject to clearance of dues and damages)

Two-Bedroom Unit (2 BHK)

- **Rent:** ₹25,000/- per month
 - **Electricity & Maintenance:** ₹3,000/- per month
 - **Refundable Caution Deposit:** ₹25,000/- (refunded at the time of vacating, subject to clearance of dues and damages)
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3. Terms & Conditions

1. **Payment:** Rent, maintenance, and electricity charges are to be paid in advance at the beginning of every month.
 2. **Caution Deposit:** Refundable deposit will be returned only after adjustment of any pending dues or recovery of damages, if applicable.
 3. **Usage:**
 - Accommodation is strictly for parents/guardians and cannot be sublet or shared with outsiders.
 - Cooking is permitted only in designated areas with proper care for hygiene and safety.
 4. **Duration:** Minimum stay – 15 days. Parents must vacate the premises within 24 hrs of completion of stay period unless an extension is approved.
 5. **Maintenance:** Parents are responsible for keeping the accommodation clean. Any damage beyond normal wear and tear will be chargeable.
 6. **School Rules:** Parents residing in the guest house are expected to follow the discipline and decorum of the school campus at all times.
 7. **Security:** Entry and exit timings will be as per school security policy. ID cards will be issued for allottees.
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4. Allotment Process

- Accommodation is subject to availability and will be allotted on a **first-come, first-served basis**.
- Parents must submit a written request to the school administration along with:
 - Copy of Aadhaar Card / Valid ID proof
 - Undertaking to follow guest house rules
 - Advance payment and caution deposit